



**PALISADE BOARD OF TRUSTEES**  
**CONSENT AGENDA**  
August 22, 2023

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*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

- Approval of Bills from Various Town Funds – August 4, 2023 – August 16, 2023

**B. Minutes**

- Minutes from August 8, 2023, Regular Board of Trustees Meeting

**C. One Riverfront Appointments**

- The Town of Palisade is required to ratify the selection of the One Riverfront Committee. Due to a member's resignation, the following individual was selected by the One Riverfront Commission to serve the following term:
  - Ken Scissors - Term expiring 7/31/2026

**D. Resolution 2023-13 - Parklet Lease Agreements**

- Resolution 2023-13 formalizes lease agreements with The Artful Cup for the use of downtown parklets.



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## EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – August 22, 2023

Date Range of Payables: August 4, 2023 – August 16, 2023

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 08/04/2023-08/16/2023

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0805230	AFLAC Pre-tax Pay Period: 8/5/2	08/10/2023	118.86	.00		
AFLAC INSURANCE	PR0805230	AFLAC After-Tax Pay Period: 8/5/	08/10/2023	9.60	.00		
COLORADO DEPT OF REVENU	PR0805230	State Withholding Tax Pay Period	08/10/2023	3,583.00	.00		
COLORADO STATE TREASURE	PR0805231	State Unemployment Tax Pay Per	08/10/2023	213.56	.00		
FICA/MED/ P/R TAXES	PR0805232	Federal Withholding Tax Pay Peri	08/10/2023	9,850.05	.00		
FICA/MED/ P/R TAXES	PR0805232	Social Security Pay Period: 8/5/2	08/10/2023	4,023.58	.00		
FICA/MED/ P/R TAXES	PR0805232	Social Security Pay Period: 8/5/2	08/10/2023	4,023.58	.00		
FICA/MED/ P/R TAXES	PR0805232	Medicare Pay Period: 8/5/2023	08/10/2023	1,551.80	.00		
FICA/MED/ P/R TAXES	PR0805232	Medicare Pay Period: 8/5/2023	08/10/2023	1,551.80	.00		
FIRE AND POLICE PENSION	PR0805230	FPPA 457 Pay Period: 8/5/2023	08/10/2023	100.00	.00		
FIRE AND POLICE PENSION	PR0805230	FPPA Fire DD Pay Period: 8/5/20	08/10/2023	514.60	.00		
FIRE AND POLICE PENSION	PR0805230	Police Pension Pay Period: 8/5/2	08/10/2023	2,377.84	.00		
FIRE AND POLICE PENSION	PR0805230	Police Pension Pay Period: 8/5/2	08/10/2023	2,087.80	.00		
FIRE AND POLICE PENSION	PR0805230	Fire Pension Pay Period: 8/5/202	08/10/2023	1,816.24	.00		
FIRE AND POLICE PENSION	PR0805230	Fire Pension Pay Period: 8/5/202	08/10/2023	1,437.85	.00		
FIRE AND POLICE PENSION	PR0805230	FPPA Police DD Pay Period: 8/5/	08/10/2023	747.23	.00		
ICMA TRST 401 - 107074	PR0805230	ICMA 401K Pay Period: 8/5/2023	08/10/2023	2,623.76	.00		
ICMA TRST 401 - 107074	PR0805230	ICMA 401K Pay Period: 8/5/2023	08/10/2023	2,623.76	.00		
ICMA TRST 457 - 304721	PR0805230	ICMA 457 Pay Period: 8/5/2023	08/10/2023	750.00	.00		
FAMILY SUPPORT REGISTRY	PR0805231	FIPS 056888833 Garnishment P	08/10/2023	115.00	115.00	08/10/2023	
MUTUAL OF OMAHA INSURANC	PR0805231	LTD - MOA Pay Period: 8/5/2023	08/10/2023	350.25	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life LI	08/10/2023	8.75	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life M	08/10/2023	23,268.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life M	08/10/2023	423.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life M	08/10/2023	846.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life M	08/10/2023	782.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life M	08/10/2023	4,692.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life M	08/10/2023	507.75	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life M	08/10/2023	1,015.50	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life D	08/10/2023	837.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life D	08/10/2023	15.75	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life D	08/10/2023	31.50	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life D	08/10/2023	47.75	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life D	08/10/2023	223.50	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life D	08/10/2023	24.25	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life D	08/10/2023	48.50	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life VI	08/10/2023	297.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life VI	08/10/2023	7.50	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life VI	08/10/2023	15.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life VI	08/10/2023	7.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life VI	08/10/2023	42.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life VI	08/10/2023	6.50	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life VI	08/10/2023	13.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life LI	08/10/2023	252.00	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life LI	08/10/2023	82.59	.00		
CEBT Payments	PR0805231	PR - Medical Dental Vision Life LI	08/10/2023	12.22	.00		
CA STATE DISBURSEMENT UNI	PR0805231	DF238534 Child Support - CALIF	08/10/2023	173.53	173.53	08/10/2023	
<b>Total :</b>				<b>74,149.75</b>	<b>288.53</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ADMINISTRATION</b>							
QUADIENT LEASING	N10049019	POSTAGE MACHINE LEASE	07/28/2023	296.88	.00		
CENTURY LINK	08012023	1343 - TOWN HALL INTERNET-R	08/01/2023	215.95	.00		
CENTURY LINK	08012023	9016 - ADMIN. FAX	08/01/2023	115.08	.00		
J-U-B ENGINEERS	0164272	ADMIN PRO SERVICES	07/19/2023	742.50	.00		
KARP NEU HANLON, PC	43330	ADMIN - PROFESSIONAL SERVI	08/03/2023	6,892.50	.00		
MUELLER, GREGG	08.13.2022 TI	TIMEULAR REIMBURSEMENT -	08/10/2022	84.00	84.00	08/10/2023	
MUELLER, GREGG	8.14.23 SAMS	Finance Dept Floor Mat	08/14/2023	18.45	.00		
MUELLER, GREGG	CIRSA MTG @	Mileage Reimbursement	07/26/2023	91.05	.00		
ALPINE BANK CC	JH 3061 JUL 2	ADMIN - OPERATING - FOOD	07/18/2023	24.50	24.50	08/10/2023	
ALPINE BANK CC	JH 3061 JUL 2	ADMIN - DUES	07/18/2023	54.99	54.99	08/10/2023	
ALPINE BANK CC	KF 3160 JUL 2	ADMIN - OPERATING - BUSINES	07/18/2023	134.99	134.99	08/10/2023	
ALPINE BANK CC	KF 3160 JUL 2	ADMIN - OPERATING	07/18/2023	36.00	36.00	08/10/2023	
ALPINE BANK CC	KF 3160 JUL 2	ADMIN - OPERATING - BUSINES	07/18/2023	48.99	48.99	08/10/2023	
ALPINE BANK CC	TWARD 0381 J	ADMIN - OPERATING - FOOD	07/18/2023	30.32	30.32	08/10/2023	
SPECTRUM	108289601080	IT CHARGES - COMMUNITY CE	08/01/2023	129.99	.00		
SPECTRUM	126548301080	ADMIN - FIBER INTERNET	08/01/2023	506.35	.00		
ZEN COMMUNICATIONS LLC	IN15034	ADMIN - TELEPHONE	08/01/2023	133.49	.00		
Total ADMINISTRATION:				9,556.03	413.79		

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<b>COMMUNITY DEVELOPMENT</b>							
J-U-B ENGINEERS	0164272	COMM DEV - CRESTHAVEN AC	07/19/2023	189.00	.00		
J-U-B ENGINEERS	0164272	COMM DEV - WINDING RIVER M	07/19/2023	84.00	.00		
ALPINE BANK CC	BR 5819 JUL 2	COMM DEV - DUES	07/18/2023	19.99	19.99	08/10/2023	
ALPINE BANK CC	TODDW 4648	COMM DEV - DUES	07/18/2023	19.99	19.99	08/10/2023	
Total COMMUNITY DEVELOPMENT:				312.98	39.98		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>TOURISM FUND</b>							
ALPINE BANK CC	KF 3160 JUL 2	TOURISM - ON LINE MARKETIN	07/18/2023	240.00	240.00	08/10/2023	
Total TOURISM FUND:				240.00	240.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>RECREATION</b>							
ALPINE BANK CC	JH 3061 JUL 2	RECREATION - PROJECTS & EV	07/18/2023	1,063.96	1,063.96	08/10/2023	
ALPINE BANK CC	KF 3160 JUL 2	BLUEGRASS MARKETING	07/18/2023	140.00	140.00	08/10/2023	
ROBERT CAMPBELL	2023.08.27 - S	SFM ENTERTAINER - 08/27/2023	08/04/2023	250.00	250.00	08/04/2023	
SCOTT DAVIS	8-17-23 PEAC	PEACHFEST ICE CREAM SOCIA	08/17/2023	1,000.00	.00		
Total RECREATION:				2,453.96	1,453.96		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POLICE</b>							
CITY OF GRAND JUNCTION	2023-00077119	911 CHARGES PD	08/07/2023	9,989.94	.00		
CENTURY LINK	08012023	0032 DATA - POLICE DATA	08/01/2023	2,143.43	.00		
ALPINE BANK CC	GM 5619 JUL 2	PD - DUES/SUBSCRIPTIONS	07/18/2023	1,200.00	1,200.00	08/10/2023	
ALPINE BANK CC	JS 2304 JUL 2	PD - OPERATING - FOOD	07/18/2023	50.87	50.87	08/10/2023	
ALPINE BANK CC	JS 2304 JUL 2	PD - OPERATING - FOOD	07/18/2023	43.79	43.79	08/10/2023	
ALPINE BANK CC	JS 2304 JUL 2	PD - TRAVEL/TRAINING - FBI RE	07/18/2023	828.04	828.04	08/10/2023	
ALPINE BANK CC	TRVL 1 3657 J	PD - TRAINING	07/18/2023	225.00	225.00	08/10/2023	
ALPINE BANK CC	TRVL 1 3657 J	PD - TRAINING	07/18/2023	425.00	425.00	08/10/2023	
ALPINE BANK CC	TRVL 2 3665 J	PD - TRAINING - COMBAT MED	07/18/2023	325.95	325.95	08/10/2023	
ALPINE BANK CC	TRVL 2 3665 J	PD - TRAVEL/TRAINING - WCP	07/18/2023	648.44	648.44	08/10/2023	
ALPINE BANK CC	TRVL 2 3665 J	PD - TRAVEL	07/18/2023	156.04	156.04	08/10/2023	
ZEN COMMUNICATIONS LLC	IN15034	POLICE - TELEPHONE	08/01/2023	71.98	.00		
AMAZON CAPITAL SERVICES	1WF3-TQXX-J	PD - OPERATING	08/01/2023	52.60	.00		
Total POLICE:				16,161.08	3,903.13		



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<b>FIRE / EMS</b>							
CITY OF GRAND JUNCTION	2023-00077119	911 CHARGES FD	08/07/2023	2,830.48	.00		
CO DIV OF FIRE PREVENTION	23-65379	EXAMS - FIRE/EMS INSTRUCTO	08/07/2023	120.00	.00		
CENTURY LINK	08012023	9913 - FIRE ALARM	08/01/2023	220.39	.00		
CENTURY LINK	08012023	0032 DATA - FIRE ALERT SYS.	08/01/2023	2,143.43	.00		
ALPINE BANK CC	CB 5827 JUL 2	FD - VEHICLE REPAIR & MAINT	07/18/2023	215.67	215.67	08/10/2023	
ALPINE BANK CC	CB 5827 JUL 2	BLDG - REPAIR & MAINT - FD	07/18/2023	85.57	85.57	08/10/2023	
ALPINE BANK CC	CB 5827 JUL 2	FD - DUES & SUBS - ADOBE	07/18/2023	155.88	155.88	08/10/2023	
ALPINE BANK CC	CB 5827 JUL 2	FD - TRAINING	07/18/2023	495.00	495.00	08/10/2023	
ALPINE BANK CC	CB 5827 JUL 2	FD - TRAINING	07/18/2023	445.00	445.00	08/10/2023	
ALPINE BANK CC	CB 5827 JUL 2	FD - TRAINING	07/18/2023	495.00	495.00	08/10/2023	
ALPINE BANK CC	CL 0230 JUL 2	BLDG - REPAIR & MAINT - FD	07/18/2023	24.36	24.36	08/10/2023	
ALPINE BANK CC	CL 0230 JUL 2	FD - VEHICLE REPAIR & MAINT	07/18/2023	21.45	21.45	08/10/2023	
ALPINE BANK CC	CL 0230 JUL 2	FD - VEHICLE REPAIR & MAINT	07/18/2023	16.23	16.23	08/10/2023	
ZEN COMMUNICATIONS LLC	IN15034	FIRE - TELEPHONE	08/01/2023	172.75	.00		
ALSCO INC	LGRA2794658	FIRE/EMS - SHIRTS	07/31/2023	2,791.40	2,791.40	08/10/2023	
AMAZON CAPITAL SERVICES	1YH4-NVXJ-JG	FD - OFFICE SUPPLIES	08/01/2023	63.84	.00		
HANNAH HUFFMAN	5498	PEER SUPPORT TRAINING - CI	08/07/2023	450.00	.00		
Total FIRE / EMS:				10,746.45	4,745.56		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>EMS</b>							
COOP COUNTRY	255932	PW CAR WASH	07/19/2023	9.85	9.85	08/10/2023	
COOP COUNTRY	256252	PW CAR WASH	08/02/2023	5.66	5.66	08/10/2023	
ALPINE BANK CC	GM 5619 JUL 2	SHARED EXPENSES	07/18/2023	18.00	18.00	08/10/2023	
ALPINE BANK CC	MARCB 5627 J	SHARED EXPENSES	07/18/2023	94.04	94.04	08/10/2023	
ALPINE BANK CC	MARCB 5627 J	SHARED EXPENSES	07/18/2023	35.86	35.86	08/10/2023	
ALPINE BANK CC	MARCB 5627 J	SHARED EXPENSES	07/18/2023	2.49	2.49	08/10/2023	
ALPINE BANK CC	MARCB 5627 J	SHARED EXPENSES	07/18/2023	11.99	11.99	08/10/2023	
ALPINE BANK CC	MARCB 5627 J	SHARED EXPENSES	07/18/2023	15.00	15.00	08/10/2023	
ALPINE BANK CC	TWARD 0381 J	SHARED EXPENSES	07/18/2023	49.98	49.98	08/10/2023	
Total EMS:				242.87	242.87		

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<b>STREETS</b>							
COLORADO LOGOS TODS	115002616	STREETS - SIGN UPGRADE	07/20/2023	500.00	500.00	08/10/2023	
WESTERN COLORADO AG-SER	7726	WEED CONTROL- STREETS	08/10/2023	1,264.86	.00		
ALPINE BANK CC	FM 3145 JUL 2	STREETS - OPERATING	07/18/2023	31.99	31.99	08/10/2023	
ALPINE BANK CC	FM 3145 JUL 2	STREETS - OPERATING	07/18/2023	19.95	19.95	08/10/2023	
ALPINE BANK CC	FM 3145 JUL 2	STREETS - OPERATING - PAINT	07/18/2023	473.81	473.81	08/10/2023	
ALPINE BANK CC	TRVL 1 3657 J	STREETS - ADOBE SUBSCRIPTI	07/18/2023	117.30-	117.30-	08/10/2023	
<b>Total STREETS:</b>				<u>2,173.31</u>	<u>908.45</u>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>WATER</b>							
GARFIELD & HECHT, P.C.	246104	TOWN ATTORNEY - WATER SE	06/30/2023	50.00	50.00	08/10/2023	
CITY OF GRAND JUNCTION	2023-00073114	WATER - LAB FEES	06/30/2023	283.28	283.28	08/10/2023	
DANA KEPNER COMPANY	1583642-00	WATER DIST - G RD TAP - BILLA	07/18/2023	1,763.76	.00		
DANA KEPNER COMPANY	1583885-00	WATER DIST - SUPPLIES	07/31/2023	1,980.24	.00		
DENNIS' BACKFLOW	38547	BACKFLOW TESTING - FD	07/21/2023	255.00	255.00	08/10/2023	
FERGUSON US HOLDINGS, INC	1418981	WATER DIST - OPERATING	07/17/2023	529.78	529.78	08/10/2023	
MUNRO SUPPLY INC.	454400	WATER DIST - VAC TRAILER PA	07/26/2023	30.10	30.10	08/10/2023	
CENTURY LINK	08012023	7148 - CARETAKER RESERVOI	08/01/2023	68.04	.00		
UTILITY NOTIFICATION	223071077	UTILITY LOCATES - WATER	07/31/2023	64.50	64.50	08/10/2023	
CDPHE	FGD20230503	DRINKING WATER FEE	07/25/2023	465.00	465.00	08/10/2023	
COOP COUNTRY	256052	WATER PLANT - PUMP	07/25/2023	25.56	25.56	08/10/2023	
DPE, LLC	8106	SITE LEASE-PAL PT.	07/31/2023	75.00	75.00	08/10/2023	
J-U-B ENGINEERS	0164272	CABIN RESERVOIR	07/19/2023	336.00	.00		
ALPINE BANK CC	BF 4622 JUL 2	WATER - OPERATING	07/18/2023	151.62	151.62	08/10/2023	
ALPINE BANK CC	DM 4309 JUL 2	WATER - OPERATING	07/18/2023	3.99	3.99	08/10/2023	
ALPINE BANK CC	MARCB 5627 J	WATER TREATMENT - VEHICLE	07/18/2023	60.49	60.49	08/10/2023	
ALPINE BANK CC	TRVL 3 3673 J	WATER - TRAINING	07/18/2023	674.56	674.56	08/10/2023	
OPTIMUS COMMUNICATIONS, L	36561	INTERNET SERVICE	07/19/2023	87.00	87.00	08/10/2023	
SPECTRUM	126548301080	WATER TREATMENT - FIBER IN	08/01/2023	116.85	.00		
ZEN COMMUNICATIONS LLC	IN15034	WATER - TELEPHONE	08/01/2023	92.28	.00		
AMAZON CAPITAL SERVICES	1LJD-RPP7-HJ	WATER - OPERATING SUPPLIE	08/01/2023	36.19	.00		
CEDAR CREEK SUPPLY LLC	INV-0188	WATER TREATMENT PLANT - C	07/19/2023	1,594.42	1,594.42	08/10/2023	
Total WATER:				8,743.66	4,350.30		

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<b>SEWER PLANT</b>							
CENTURY LINK	08012023	1319 - SEWER & CALL OUT	08/01/2023	159.65	.00		
HD SUPPLY INC DBA/	INV00094533	SEWER PLANT SUPPLIES	08/03/2023	367.02	367.02	08/10/2023	
ALPINE BANK CC	FH 4614 JUL 2	SEWER TREATMENT - OPERATI	07/18/2023	29.98	29.98	08/10/2023	
ALPINE BANK CC	FH 4614 JUL 2	SEWER - TREATMENT - SUPPLI	07/18/2023	24.00	24.00	08/10/2023	
ALPINE BANK CC	FH 4614 JUL 2	SEWER TREATMENT - OPERATI	07/18/2023	12.98	12.98	08/10/2023	
ALPINE BANK CC	FH 4614 JUL 2	SEWER - TREATMENT - SUPPLI	07/18/2023	24.00	24.00	08/10/2023	
ALPINE BANK CC	FH 4614 JUL 2	SEWER - TREATMENT - SUPPLI	07/18/2023	24.00-	24.00-	08/10/2023	
ZEN COMMUNICATIONS LLC	IN15034	SEWER TREATMENT - TELEPH	08/01/2023	37.30	.00		
NEWTERRA CORPORATION, IN	PSINC-001610	SEWER TREATMENT - SPINDL	07/19/2023	634.25	634.25	08/10/2023	
D.C. LOCK, INC.	344498	SEWER TREATMENT - RE-KEY	07/18/2023	240.00	240.00	08/10/2023	
BISHOP LIFTING PRODUCTS, I	GRA_PSI0010	SEWER TREATMENT - WIRE RO	07/27/2023	750.00	750.00	08/10/2023	
<b>Total SEWER PLANT:</b>				<b>2,255.18</b>	<b>2,058.23</b>		

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<b>SEWER COLLECTION</b>							
ALL-PHASE	2688-1042790	SEWER COLLECTION - PARTS	07/28/2023	69.54	69.54	08/10/2023	
ALL-PHASE	2688-1042811	SEWER COLLECTION - PARTS	08/02/2023	36.00	36.00	08/10/2023	
ALL-PHASE	2688-1042988	SEWER COLLECTION - PARTS	08/04/2023	72.00	72.00	08/10/2023	
IMPACT PROMOTIONAL PRODU	73098	SEWER COLLECTION - UNIFO	07/17/2023	574.00	574.00	08/10/2023	
UTILITY NOTIFICATION	223071077	UTLIITY LOCATES - SEWER	07/31/2023	64.50	64.50	08/10/2023	
ALPINE BANK CC	FH 4614 JUL 2	SEWER COLLECTION SUPPLIE	07/18/2023	20.94	20.94	08/10/2023	
SPECTRUM	126548301080	SEWER COLLECTION - FIBER I	08/01/2023	116.85	.00		
ZEN COMMUNICATIONS LLC	IN15034	SEWER COLLECTION - TELEPH	08/01/2023	21.59	.00		
Total SEWER COLLECTION:				975.42	836.98		

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SPECTRUM	126548301080	GARBAGE - FIBER INTERNET	08/01/2023	38.95	.00		
Total :				38.95	.00		

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PARKS</b>							
BESTWAY SERVICES	245219	HANDICAP UNIT - RIVERBEND	07/11/2023	540.00	.00		
BOOKCLIFF AUTO PARTS INC	607384	PARKS - MAINTENANCE	08/07/2023	34.56	.00		
CENTURY LINK	08012023	1207 - RIVERBEND PARK	08/01/2023	130.62	.00		
UNION PACIFIC RAILROAD	327573480	PARKING LOT LEASE	07/16/2023	5,304.50	.00		
WESTERN IMPLEMENT	IN31736	PARK EQUIP.MAINTENANCE &	08/03/2023	53.74	53.74	08/10/2023	
WESTERN IMPLEMENT	IN31782	PARKS - MOWER REPAIR	08/04/2023	529.99	529.99	08/10/2023	
WESTERN IMPLEMENT	IN31896	PARK EQUIP.MAINTENANCE &	08/08/2023	44.17	.00		
WESTERN IMPLEMENT	IN31899	PARK EQUIP.MAINTENANCE &	08/08/2023	12.00	.00		
WESTERN IMPLEMENT	IN31994	PARK EQUIP.MAINTENANCE &	08/10/2023	66.25	.00		
ALPINE BANK CC	MARCB 5627 J	PARKS - REP & MAINT - MOWE	07/18/2023	38.18	38.18	08/10/2023	
ZEN COMMUNICATIONS LLC	IN15034	PARKS - TELEPHONE	08/01/2023	43.19	.00		
IMPERIAL BAG & PAPER CO LL	4659580	PARKS - SUPPLIES	08/09/2023	2,556.00	.00		
Total PARKS:				9,353.20	621.91		



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POOL</b>							
CENTURY LINK	08012023	1067 - POOL INTERNET	08/01/2023	159.65	.00		
ALPINE BANK CC	BC 3152 JUL 2	POOL - OPERATING	07/18/2023	49.96	49.96	08/10/2023	
ALPINE BANK CC	BC 3152 JUL 2	POOL - OPERATING	07/18/2023	13.77	13.77	08/10/2023	
ALPINE BANK CC	BC 3152 JUL 2	POOL - OPERATING	07/18/2023	40.95	40.95	08/10/2023	
ZEN COMMUNICATIONS LLC	IN15034	POOL - TELEPHONE	08/01/2023	30.23	.00		
PCA COLORADO LLC DBA/	IC1845	POOL - CHEMICALS	07/14/2023	2,855.00	.00		
PCA COLORADO LLC DBA/	IC1846	POOL - REPAIRS & MAINT	07/14/2023	6,140.00	.00		
PCA COLORADO LLC DBA/	IC1885	POOL - CHEMICALS	07/25/2023	4,814.00	.00		
Total POOL:				14,103.56	104.68		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FACILITIES</b>							
GRAND MESA MECHANICAL	4095	FACILITIES - GYM HVAC REPAI	07/26/2023	330.00	330.00	08/10/2023	
GRAND MESA MECHANICAL	4197	FD - STATION MAINTENANCE	07/24/2023	124.00	124.00	08/10/2023	
ALPINE BANK CC	BC 3152 JUL 2	FACILITIES - 5203 - SUPPLIES	07/18/2023	45.98	45.98	08/10/2023	
ALPINE BANK CC	BC 3152 JUL 2	FACILITIES - 5203 - SUPPLIES	07/18/2023	61.97	61.97	08/10/2023	
ALPINE BANK CC	BC 3152 JUL 2	FACILITIES - 5203 - SUPPLIES	07/18/2023	33.52	33.52	08/10/2023	
ALPINE BANK CC	BC 3152 JUL 2	FACILITIES - 5203 - SUPPLIES	07/18/2023	321.94	321.94	08/10/2023	
ALPINE BANK CC	MARCB 5627 J	BLDG - REPAIR & MAINT	07/18/2023	5.97	5.97	08/10/2023	
ALPINE BANK CC	TWARD 0381 J	FACILITIES - 5203 - MOTION AC	07/18/2023	29.98	29.98	08/10/2023	
ALPINE BANK CC	TWARD 0381 J	FACILITIES - 5203 - KEYS	07/18/2023	10.77	10.77	08/10/2023	
ZEN COMMUNICATIONS LLC	IN15034	FACILITIES - TELEPHONE	08/01/2023	43.19	.00		
ALSCO INC	LGRA2796064	BUILDING - REP & MAINT - FLO	08/04/2023	52.58	.00		
ALSCO INC	LGRA2798671	BUILDING - REP & MAINT - FLO	08/11/2023	51.80	.00		
HONK-KEY LOCK & SAFE LLC	I521416	FACILITIES - KEYS	08/01/2023	248.00	248.00	08/10/2023	
HONK-KEY LOCK & SAFE LLC	I521437	FACILITIES - KEYS	08/03/2023	139.00	139.00	08/10/2023	
DARE-CASE CONTRACTING SE	2206-015	FACILITIES - REP & MAINT - GY	08/04/2023	3,386.00	.00		
Total FACILITIES:				4,884.70	1,351.13		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
J-U-B ENGINEERS	0164272	CAPITAL PROJECTS - USDA GR	07/19/2023	877.60	.00		
J-U-B ENGINEERS	0164272	CAPITAL PROJECTS - OLD HS -	07/19/2023	3,171.47	.00		
J-U-B ENGINEERS	0164272	CAPITAL PROJECTS - TROYER	07/19/2023	1,255.00	.00		
DEEPLY DIGITAL LLC	INVDD2000	CAPITAL PROJECTS - FIBER IN	07/27/2023	16,092.63	.00		
Total :				21,396.70	.00		
Grand Totals:				177,787.80	21,559.50		

Finance Director: Greg Mueller  
(Finance Department Review and Approval for Payment)

Date: 08.17.2023

Town Manager: J. Hawkinson  
(Administrative Review and Approval for Payment)

Date: 08.17.2023

Mayor: \_\_\_\_\_  
(Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
(Document Recorded)

Date: \_\_\_\_\_

Report Criteria:  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.  
Invoice Detail Input date = 08/04/2023-08/16/2023



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
August 8, 2023**

A work session of the Board of Trustees for the Town of Palisade began at 6:00 pm to discuss the proposed 2023 budget amendment resolutions and the 2024 budget. Present were Mayor Greg Mikolai, Trustees Bill Carlson, Thea Chase, Jamie Somerville, Nicole Maxwell, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. Also in attendance were Town Manager Janet Hawkinson, Town Attorney Jim Neu, and Finance Director Gregg Mueller.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 7:00 pm by Mayor Greg Mikolai with Trustees present: Bill Carlson, Thea Chase, Jamie Somerville, Nicole Maxwell, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Attorney Jim Neu, and Finance Director Gregg Mueller.

**AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the agenda as presented.

A voice vote was requested.  
Motion carried unanimously.

**PRESENTATIONS**

The 2023 Palisade Peach Court were introduced to the Board of Trustees by Marie Granat.

**TOWN MANAGER REPORT**

Town Manager Hawkinson updated the Board on the various projects underway in the Town of Palisade.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – July 19, 2023 – August 3, 2023
- **Minutes**  
Minutes from the July 25, 2023, Regular Board of Trustees Meeting

*Motion #2* by Mayor Pro-Tem Turner, seconded by Trustee Chase, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Maxwell, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:**

Motion carried.

### **PUBLIC HEARING I**

#### ***Resolution 2023-11 – Budget Amendments and Resolution 2023-12 – Supplemental Budget Appropriations***

Mayor Mikolai opened the public hearing at 7:04 pm.

Finance Director Gregg Mueller introduced Resolutions 2023-11 and 2023-12 and reviewed the details of each.

Mayor Mikolai opened the public hearing to public comment. None was offered.

Mayor Mikolai opened the hearing to Board comment. None was offered.

***Motion #3*** by Trustee Chase, seconded by Mayor Pro-Tem Turner, to approve Resolution 2023-11 and Resolution 2023-12 as presented.

A roll call vote was requested.

**Yes:** Trustee Maxwell, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

**No:**

**Absent:**

Motion carried.

Mayor Mikolai closed the public hearing at 7:10 pm.

### **PUBLIC COMMENT**

None was offered.

### **COMMITTEE REPORTS**

Board members briefly explained the various meetings they had recently attended.

***The consensus of the Board is to offer to host the Fall 2024 AGNC meeting.***

### **ADJOURNMENT**

***Motion #4*** by Trustee Chase, seconded by Mayor Pro-Tem Turner, to adjourn the meeting at 7:16 pm.

A voice vote was requested.

Motion carried unanimously.

X

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Greg Mikolai  
Mayor

X

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Keli Frasier  
Town Clerk



## PALISADE BOARD OF TRUSTEES Agenda Item Cover Sheet

**Meeting Date:** August 22, 2023  
**Presented By:** Brian Rusche, Community Development Director  
**Department:** Community Development  
**Re:** License Agreements for Town-owned Parklets

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**SUBJECT:** License Agreements for Town-owned Parklets

**SUMMARY:** Since the onset of COVID, the Town has endeavored to support local businesses with the ability to have outdoor dining and moved quickly to purchase parklets for this purpose.

As these parklets have become an amenity to the community and a benefit to these businesses, it is now time to formalize the use of these parklets, acknowledging the substantial investment made by the Town in these structures.

Attached are License Agreements for parklets acquired by the Town for the purposes of outdoor dining. These Agreements outline the responsibilities of the Town and of the business for continued use of these parklets.

The following licensees are included in this Resolution:

The Artful Cup – 101 W. 3<sup>rd</sup> Street (aka 301 Main)

**BOARD DIRECTION:** Adopt Resolution 2023-13

**TOWN OF PALISADE, COLORADO  
RESOLUTION NO. 2023-13**

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE,  
COLORADO, ENTERING INTO LICENSE AGREEMENTS WITH BUSINESS  
OWNERS FOR USE OF PARKLETS OWNED BY THE TOWN OF PALISADE AND  
LOCATED WITHIN PUBLIC RIGHTS OF WAY

WHEREAS, the Town of Palisade is the owner of the Third Street and Main Street rights-of-way; and

WHEREAS, the Town of Palisade, since the onset of the COVID-19 pandemic, has endeavored to support local businesses with the ability to have outdoor dining; and

WHEREAS, the Town of Palisade moved quickly to obtain funding and caused to be constructed several parklets for the purpose of outdoor dining; and

WHEREAS, these parklets have become an amenity to the community and have been a benefit to the businesses; and

WHEREAS, the Board of Trustees of the Town of Palisade desires to formalize the responsibilities of the Town and the businesses for the continued use of these parklets in the form of a license agreement; and

WHEREAS, the Town of Palisade understands, agrees with, and accepts the terms and conditions stipulated under these agreements.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, THAT:**

The Board of Trustees of the Town of Palisade, Colorado, hereby authorizes the Mayor of the Town of Palisade to sign the License Agreements between the Town of Palisade and the following businesses:

The Artful Cup – 101 W. 3<sup>rd</sup> Street (aka 301 Main)

**RESOLVED, APPROVED, and ADOPTED this 22<sup>nd</sup> day of August 2023.**

TOWN OF PALISADE, COLORADO

\_\_\_\_\_  
Greg Mikolai, Mayor

ATTEST:

\_\_\_\_\_  
Keli Frasier, Town Clerk



## LICENSE AGREEMENT

THIS LICENSE AGREEMENT is hereby made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between TOWN OF PALISADE, COLORADO, a Colorado municipal corporation, whose mailing address is P.O. Box 128, Palisade Colorado 81526 (hereinafter referred to as "Grantor") and Orchard Mesa Brewing Company, LLC, a Colorado limited liability company, d/b/a The Artful Cup, whose mailing address is P.O. Box 858, Clifton, CO 81520 (hereinafter referred to as "Grantee").

### RECITALS

WHEREAS, Grantor is the fee owner of certain real property identified in Exhibit "A", attached hereto and incorporated herein by this reference, and hereinafter referred to as the "Property"; and

WHEREAS, Grantee desires to provide dining activities, including the consumption of alcohol pursuant to a valid liquor license, and/or retail on a structure constructed by the Town of Palisade hereinafter referred to as a parklet on the Property; and

WHEREAS, Grantor is willing to grant a license to Grantee for such use of the parklet on the Property with the understanding that the parklet shall be kept clean and usable and in good repair at all times by the Grantee and that the Grantee shall enforce a no-smoking policy on the parklet. Grantor agrees to perform an annual spring cleaning of the parklet and perform maintenance to the structure as warranted. Grantee agrees to inform the Grantor of any physical problems with the structure in order that repairs can be made. Grantor and Grantee may conduct a joint inspection on a regular basis of the state of the parklet and to establish mutually agreed upon documentation of its condition in service of this section.

WHEREAS, Grantee also understands that the parklet, which is designed and installed by the Town of Palisade, cannot be modified in any way structurally without prior approval of the Town, but that the Grantee shall be responsible for all furnishings such as tables, chairs and umbrellas that make the parklet usable. Grantee shall also be required to utilize the attached flower boxes with real or artificial plantings so that said boxes do not become a depository of trash. Grantee is responsible for abiding by the rules set forth herein for use of the parklet.

NOW, THEREFORE, for and in consideration of the sum of one hundred dollars (\$100.00) per annum and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby grants an exclusive revocable license to Grantee to allow for the usage of the parklet at a location shown in Exhibit "B", attached hereto and incorporated herein by this reference, subject to the following conditions:

1. The license herein granted shall be for a period of four (4) years from the date of this Agreement for use by the Grantee. License is non-transferable.
2. This license may be revoked by Grantor with or without cause by giving Grantee at least sixty (60) days written notice of its intent to revoke this license.
3. Grantee hereby expressly agrees to indemnify and hold the Grantor harmless from and against all claims, costs and liability of every kind and nature, for injury or damage received or sustained by any person or entity in connection with or on account of the installation, use and maintenance of the

parklet. Grantee further agrees to indemnify and defend Grantor in the event Grantor is named as a defendant in any action concerning the installation, maintenance and use of the parklet. Grantee shall obtain general liability insurance in regard to such parklet with minimum combined single limits for bodily injury and property damage of not less than \$1,000,000.00 each occurrence and \$2,000,000.00 aggregate. Grantor shall be named as an additional insured under such policy. Upon request by the Grantor, Grantee shall provide Grantor with a certificate of insurance as evidence that the policy providing the required coverages are in full force and effect. The certificate shall provide that the subject insurance policy shall not be cancelled, terminated or materially changed until at thirty (30) days prior written notice has been given to Grantor. Said policy shall be deemed to be primary insurance, and any insurance carried by the Grantor, its officers or its employees, shall be in excess and not contributory insurance to that provided by Grantee.

4. This License Agreement is made and delivered within the State of Colorado and the laws of the State of Colorado shall govern its interpretation, validity and enforceability.

5. This Agreement and the license herein granted shall remain in full force and effect until expiration of the term or revocation of this license.

IN WITNESS WHEREOF, the parties have caused this License Agreement to be executed on the day and year first above written.

GRANTOR:  
TOWN OF PALISADE, COLORADO, a municipal corporation

By: \_\_\_\_\_  
Greg Mikolaj, Mayor

ATTEST:

\_\_\_\_\_  
Keli Frasier, Town Clerk

ACCEPTED:

GRANTEE:  
ORCHARD MESA BREWING COMPANY LLC

By: \_\_\_\_\_  
C. Nowak

[NOTARY BLOCKS ON FOLLOWING PAGE]

DRAFT

STATE OF COLORADO            )  
  )ss.  
COUNTY OF MESA                )

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2023, by Greg Mikolai, Mayor, and Keli Frasier, Town Clerk, respectively, of the Town of Palisade, Colorado.

WITNESS MY HAND AND OFFICIAL SEAL.

My commission expires: \_\_\_\_\_ (NOTARY SEAL)

\_\_\_\_\_  
Notary

STATE OF COLORADO            )  
  )ss.  
COUNTY OF MESA                )

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2023, by C. Nowak, as member of ORCHARD MESA BREWING COMPANY LLC

WITNESS MY HAND AND OFFICIAL SEAL.

My commission expires: \_\_\_\_\_ (NOTARY SEAL)

\_\_\_\_\_  
Notary

**EXHIBIT "A"**

An area of approximately eight (9) feet in width and forty (40) feet in length in the Right of way of Main Street along the east side of the sidewalk that extends along the east boundary of Lot 1, Block 3, Town of Palisade, Mesa County Colorado (101 W 3rd Street).

DRAFT

**EXHIBIT "B"**

